



Delaware Cyber Security Advisory Council



State of Delaware Delaware Cyber Security Advisory Council Meeting Minutes June 29, 2016

Cyber Security Advisory Council Attendees

Name	Organization	Attendance	Designee in Attendance
Joshua Brechbuehl	IT Manager City of Newark	Present	
Jason Christman	Lt. Colonel Delaware National Guard	Excused	Trevor Fulmer
James Collins	State CIO DE Dept. of Technology & Information	Present	
Richard Gowen	Network Security Principal Engineer Verizon	Present	
Mike Maksymow	CIO Beebe Healthcare	Present	
Daniel Meadows	Captain Delaware State Police	Present	
Doug Myers	CIO Exelon Holdings	Excused	
Bruce Patrick	VP & General Manager Tidewater Utilities	Present	
Marwan Rasamny	Department Chair Delaware State University	Present	
Diane Rogerson	Technology Managing Director JP Morgan Chase	Phone – not voting	
A.J. Schall	Director DEMA	Present	
Elayne Starkey	Chief Security Officer DE Dept. of Technology & Information	Present	

Attendance

In addition to the above Council member attendees, Lisa Morris and Aleine Porterfield both Deputy Attorneys' General for the Department of Justice, OMB Training Administrator Barbara McCleary, and Ronda Ramsburg and Claudette Martin-Wuss who are administrative staff for the council from the Department of Technology and Information were in attendance.

Call to Order

The Delaware Cyber Security Advisory Council meeting was called to order at approximately 9:04 am on June 29, 2016 by the Chair CIO James Collins.

I. Welcome and Introductions

James Collins welcomed the council members in attendance.

II. Review and Approval of Last Meeting Minutes

James Collins opened the floor to approve the minutes from the April 27th, 2016 meeting. Jason Brechbuehl made the motion to accept the minutes, and Daniel Meadows seconded. The motion to approve the minutes carried. Unanimous.

III. Old Business

- eBoard – We still intend to use the paperless process and we are finalizing the licensing and procurement process.
- Legislation -
 - FOIA Legislation –The council provided a letter of support for Senate Bill 258. It will be voted on before the end of legislative session.
 - Senate Bill 283 – There was a bill introduced which could provide immunity for cyber security researchers, which is someone that identifies vulnerabilities of system. DTI recommended that the bill sponsors do additional research. DTI CIO James Collins wanted to make the council aware of this bill, and noted that we are in favor of having a site where vulnerabilities can be reported.

IV. Security Briefing

Because of the concern that public disclosure of this information would constitute an endangerment to state and national security, a motion to move to an Executive Session per 29 Del. C. §§ 10002(1)(5) was called. AJ Schall moved. Bruce Patrick seconded. The motion to proceed to Executive Session carried. Unanimous.

V. Roadmapping and Council Strategic Planning

The council had discussions on the mission statement, they agreed on this final statement:

Delaware Cyber Security Advisory Council (CSAC) Mission Statement

The Delaware Cyber Security Advisory Council (CSAC) is a statewide, cross-sector, multi-disciplinary group focused on mitigating the impact of cyber disruptions in the state and maintaining critical services for our citizens.

The CSAC will focus on cyber threats to prevent, respond, and promote resiliency across all sectors in Delaware to facilitate:

- Cross-industry collaboration and cooperation
- Effective communication and dialogue, and
- Coordination of training, resources, and awareness

The council members were asked to each consider their top five priority items from the past brainstorming session to determine what the council will focus on first. The majority items were identified and the top six ideas will be used to form subcommittees.

1. **Leader- Daniel Meadows:** Develop a mechanism within the state designated fusion center (DIAC, DE-ISAC) for evaluating and sharing threat information, especially cyber threats to identified consumers.
2. **Leader – Jason Christman/Trevor Fulmer:** Develop the capacity to share classified cyber intelligence to a cleared group of individuals.
3. **Leader - Elayne Starkey:** Collaboration on improved and integrated Cyber awareness training for Delaware residents.

4. **Leader – Elayne Starkey:** Conduct more cyber security exercises across industries.
5. **Leader – Bruce Patrick:** Separate Networks SCADA vs. Business for stronger security.
6. **Leader – AJ Schall:** Share best practices in preparedness, prevention, response, and recovery.

The subcommittees will still be subject to the same open meeting requirements as the Council.

VI. New Business

- There will be a FEMA Region III Public-Private Sector Tabletop Exercise on July 21, 2016 in Philadelphia. The threat scenario focus is on cyber. AJ Schall will send the details to the Council.
- The University of Delaware's Small Business Development Center's recent events have had a focus on cyber security awareness. They are looking for an opportunity to grow their efforts and want to present at a future Council meeting.
- The next meeting dates are as follows: August 31st, September 28th, October 26th, November 30th. If you are able to host an open meeting at your location, please contact Elayne Starkey or Claudette Martin-Wus.

VII. Public Comment

There was no public comment.

VIII. Adjournment

With no further business to be conducted, Mike Maksymow made the motion to adjourn, Marwan Rasamny seconded the motion. With no opposition, the motion was carried. The meeting was adjourned at approximately 11:30 am.

Respectfully submitted,
Ronda Ramsburg